



**Office Of Principal**  
**Govt Degree College The Gurez - 193503 Kmr.**  
*Principalgdcgurez18@gmail.com*  
Cell No. 9469880855

No:- GDCG/2023/1094

Date:- 15/5/23

**Minutes of the IQAC Meeting held on 15-05-2023**

**Agenda - Overall functioning and development of college.**  
**Venue - IQAC Office**

Meeting was chaired by principal of the college and the following issues were discussed in the meeting:

**Functioning of library:** in the meeting it was revealed that some faculty members of the college are being approached by students with the complaint of non issuance of books. Library being backbone of any educational institution needs to serve the students smoothly. In this context It was unanimously decided that -

- a) The workload of library be distributed among the library staff in a rationalized way, so that issue-return of books be carried smoothly.

**College Discipline:**

As the frequency of in-disciplinary events on the part of students is increasing day by day, it was resolved and proposed that a special disciplinary committee be framed with the active membership of all faculty members. A roster of squad of at least 4 teaching faculty members be prepared on rotation basis for all working days to monitor the college campus and report any event of indiscipline to the head of institution.

Mobile phones be kept on off-mode in class rooms, laboratory and library. However keeping in view the fundamental rights of students, they shall be allowed to use mobile phones for legitimate purposes in college ground during vacant periods.

**Induction Programme:**

- b) To make a general awareness among the new entrants regarding discipline, curricular, co-curricular and extra curricular activities and many other services rendered by the college.
- c) Induction meetings be organized by all the subject teachers in their respective classes at the beginning of every academic session.

**Swachta of College Campus:**

College campus be made plastic free. Sweepers to perform their assigned duties at the most for one hour in the morning.


Coordinator \_\_\_\_\_

Member 1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

  
Principal  
GOVT. DEGREE COLLEGE  
GUREZ

